



# EMPLOYMENT OPPORTUNITIES

## THE CITY OF WHITE PLAINS RECREATION & PARKS

### RECREATION LEADER

Salary Range: \$47,271 - \$60,914 (Hired on or after 2/6/2017)  
\$53,269 - \$70,006 (Hired before 2/6/2017)

**DUTIES:** Candidate will be responsible for implementing assigned recreational and leisure activities and programs responsive to the needs and interests of various age groups and utilizing available parks, fields and facilities. This position involves a great deal of public contact requiring excellent communication skills, both orally and in writing in the English language, and in building working relations with others. Incumbents are required to work a flexible work schedule based on programs and activities. Supervision is not a function of this class, but may lead the work of others.

**MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE:** Possession of a high school or equivalency diploma and either:

- (A) Two (2) years of paid experience in the conduct of recreational activities or operating recreation facility; or
- (B) Satisfactory completion of 30 credits at a recognized college or university\* with major course work in Recreation, Parks Administration or Physical Education may be substituted for each year of the experience required in A); or
- (C) Possession of a current Certified Park and Recreation (CPRP) certification conferred by the National Recreation and Parks Association or one of its authorized and recognized affiliates.

**\*NOTE:** Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.nygov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

**SPECIAL REQUIREMENT:** Possession of a current, valid license to operate a motor vehicle in the State of New York.

If interested, please send resume to: **Beth Bricker, Deputy Commissioner of Recreation & Parks**  
85 Gedney Way, White Plains, NY 10601  
Email: [bbricker@whiteplainsny.gov](mailto:bbricker@whiteplainsny.gov)

#### EQUAL OPPORTUNITY EMPLOYER

For other recruitment information, call the 24 hour Information Line at (914) 422-1279